

Renting Procedures for Users of Network of Public Sport Installations

For immediate-usage

1. All users can contact the designated reception counter for inquiries or for payment procedures.
2. If there is any available time slot **for immediate usage**, please purchase your ticket at the reception counter. If all tables / courts are occupied, please wait in turn until the next table / court is available, and settle the payment before entering into the venue.
3. Every user is only allowed to take one waiting number.
4. Each user may only purchase a one hour ticket at each turn; please remember to take the receipt after the payment. The receipt number will be displayed on the screen inside the reception counter, our staff and the number displayed will inform you of the designated table/court where you can play.
5. If users need to play again after their first game, they are required to draw the waiting number again after the game. If there are other users waiting on the list, the waiting in turn procedures stated in point 2 should be followed.
6. When the turn is reached and the user is absent, the next turn will fill up the availability, and if the user is still absent for the second turn, his turn and waiting number will be cancelled completely.
7. The table / court designated for immediate usage only and cannot be changed for other usage or purpose.

Sports Bureau